

**CONFIDENTIAL**

# A model form for users and hirers of Methodist premises

NB A full model licence/hiring agreement is available from the Trustees for Methodist Church Purposes (TMCP).

As the people of the Methodist Church we are concerned with the wholeness of each individual within God's purposes for everyone. We are committed to:

- the care and nurture of, and respectful pastoral ministry with, all children, young people and all adults
- the safeguarding and protection of children, young people and all vulnerable adults

It is the responsibility of each one of us to prevent physical, sexual or emotional abuse of children and young people and to respond quickly when this occurs.

Church councils are required to ensure that those who use their premises under licence or who hire the premises for regular or occasional use are given a copy of the local church safeguarding policy and declare their willingness to comply with the safeguarding policy of the Methodist Church or comparable equivalent guidelines and procedures (such as Scouting and Guiding national safeguarding policy).

Name of church

Date/s of use

Time/s of use

Age range of participants

Nature of use *(please give brief details of activities)*

Address

Telephone number

**Number of adult leaders/helpers** *(working directly with children, young people or vulnerable adults, or supervising and managing those who do)*

**One person from this group will also be required to be the nominated key holder (for regular hire only) and sign a key holder declaration – form D. In exceptional cases two key holders may be allowed.**

**The Methodist Church is not obliged to give anyone access to church premises unless access to the premises is required as part of their role or for regular hire of premises.**

**I declare that I am familiar with 'Safeguarding Good Practice' – the safeguarding policy of the Methodist Church**

Signed

Date

On behalf of

*(name of group/hiring organisation)*

This blank form may be photocopied and is also available to download from the website: [www.methodistchurch.org.uk](http://www.methodistchurch.org.uk)

**NB All information will be held in accordance with the Data Protection Act 1998**